



2015-2016 SPAR Parent Notification FORM

Parent information for PIN and Website

Due by November 1, 2015, each Title I school should have their 2015-2016 school website and parent involvement notebook updated and available to parents.

Notify Parents of the PIP, SIP, SPAR

Please notify your parents that the following plans/reports are available in ENGLISH, SPANISH, and HAITIAN CREOLE (if applicable) in the front office in the PIN-Parent Involvement Notebook and on your school's website.

1. **School Improvement Plan (SIP)**
1. **Parent Involvement Plan (PIP)**
2. **School Public Accountability Report (SPAR)**

Parents may receive a hard copy of the plan(s) if requested. **This information should be mentioned in your PIP summary brochure.** The SPAR report may not be available until after November 1...just put a copy in the notebook when it becomes available.

Parent Information Notebook (PIN): kept in the front office in view for parents to have access.

The following items should be included in this notebook:

1. School Improvement Plan
 2. School Parent Involvement Plan & Brochure
 3. District TITLE I Parent Involvement Plan & Summary
 4. Parent-Student-School Compact
 5. School Data/Grade
 6. SPAR Report
 7. Parent Guide/Code of Conduct
 8. Right to Know Letter(s) all languages
 9. Parental Information Resource Center (PIRC) Parent Learning University (Flyers, calendars, etc)
- Other**
10. Copy of Title I Parent Survey results
 11. Information on how parents can be involved/volunteer at your school and with their child's education
 12. Copies of school newsletters

School Website: On School's Main Website Page-(Link to School's Title I page)

1. **Link to District Website** add on school's (Main Page) <http://www.polk-fl.net/default.aspx>
2. **Link to District Title I Page** [http://www.polk-fl.net/district info/departments/learning/title1/default.htm](http://www.polk-fl.net/district%20info/departments/learning/title1/default.htm)
3. **District Parent Involvement Plan and Summary** http://www.polk-fl.net/parents/involvement/documents/PIP_15-16.pdf
4. **District Parent Involvement Plan Summary** -- in English, Spanish and Haitian Creole can be found at this link -- please create links directly to the documents <http://www.polk-fl.net/parents/involvement/titleone.htm>
5. **School Parent Involvement Plan:** Please include the Assurances signed by the Principal with your Plan when it is put on the website.
6. **School Parent Involvement Plan Summary** - English, Spanish, Haitian-Creole
7. **School Parent Compact** - English, Spanish, Haitian-Creole
8. **Right to Know Letter** (all languages)
9. Information and websites about **Parent Resource Centers & Parent Learning University**
PARENT CENTERS: [WWW.POLK-FL.NET /PARENTS/INVOLVEMENT/PIRC.HTM](http://WWW.POLK-FL.NET/PARENTS/INVOLVEMENT/PIRC.HTM)
PARENT UNIVERSITY: [WWW.POLK-FL.NET /PARENTS/INVOLVEMENT/PLUG.HTM](http://WWW.POLK-FL.NET/PARENTS/INVOLVEMENT/PLUG.HTM)

Other links you may want to provide on your website

10. Link to the Parent Guide/Code of Conduct
11. Link to Title I parent Survey (if applicable)
12. Link to online Free/Reduced Lunch application
13. Link to school volunteer information